



Lifelong Learning Plan (LLP) Request to Withdraw Funds from an RRSP

Use this form to make a withdrawal from your registered retirement savings plan (RRSP) under the LLP. Complete Part 1 and give the form to your RRSP issuer. For more information about the LLP, such as eligibility and participation conditions, qualifying educational programs and designated educational institutions, see Guide RC4112, *Lifelong Learning Plan (LLP)*.

Part 1 – Fill out this part to make an LLP withdrawal from your RRSP

First name and initial(s)	Last name	Social insurance number	
Address	City	Province or Territory	Postal code
Who is the LLP student? (tick only one box) <input type="checkbox"/> You <input type="checkbox"/> Your spouse or common-law partner			
If you checked "Your spouse or common-law partner", enter his or her name and social insurance number below. Note: The LLP student must remain the same for all withdrawals in all years in the current participation.			
Name of your spouse or common-law partner			Social insurance number

1. Are you a resident of Canada?
 Yes Go to question 2. No You **cannot** make an LLP withdrawal. **Do not fill out this form.**
2. Has the LLP student enrolled in a qualifying educational program at a designated educational institution, or received a written offer to enrol before March of next year in such a program?
 Yes Go to question 3. No You **cannot** make an LLP withdrawal. **Do not fill out this form.**
3. Is the student enrolling as a full-time student or a part-time student?
 Full-time Go to question 5. Part-time Go to question 4.
4. Does the student meet one of the disability conditions explained in Guide RC4112?
 Yes Go to question 5. No You **cannot** make an LLP withdrawal. **Do not fill out this form.**
5. Have you made LLP withdrawals in previous years of the current participation?
 Yes Go to question 6. No Go to question 7.
6. Is this withdrawal being made after January of the fourth calendar year after the year of your first LLP withdrawal or has your repayment period started?
 Yes You **cannot** make another LLP withdrawal until the year after the year you bring your LLP balance to zero. **Do not fill out the rest of this form.** No Go to question 7.
7. How much do you want to withdraw? \$ _____ A
8. Is this your first LLP withdrawal this year?
 Yes Go to question 9. No How much have you already withdrawn under the LLP this year? \$ _____ B
 If the total of lines A and B is **more** than \$10,000, your RRSP issuer will withhold tax on the part of your withdrawal that exceeds the \$10,000 limit. You have to include the part that exceeds the \$10,000 limit in your income on your income tax and benefit return.
9. How much have you withdrawn under the LLP in previous years of your current participation? \$ _____ C
Do not include amounts that were included as income in your previous years' income tax and benefit returns because you exceeded the \$10,000 limit. If the total of lines A, B, and C is **more** than \$20,000, your RRSP issuer will withhold tax on the part of your withdrawal that exceeds the \$20,000 limit. You have to include the part that exceeds the \$20,000 limit in your income on your income tax and benefit return.
10. What is the account number of the RRSP from which you want to make the LLP withdrawal? _____

Certification

I certify that the information given in Part 1 of this form is correct and complete.

Participant's signature	Year	Month	Day
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Part 2 – To be filled out by the RRSP issuer

- Do not send us a copy of this form. Keep it for your records and give a copy to the LLP participant.
- If the total of lines A and B above exceeds \$10,000 or if the total of lines A, B, and C above exceeds \$20,000, withhold tax only on the excess amount.
- Report the amount withdrawn in box 25 of a T4RSP slip issued in the name of the RRSP annuitant for the year of the withdrawal.
- For more information on how to report LLP withdrawals, see Guide T4079, *T4RSP and T4RIF Guide*.

RRSP issuer's name			
Address	City	Province or Territory	Postal code
Telephone number	Amount withdrawn \$	Date of withdrawal	Year Month Day

Personal information is collected under the *Income Tax Act* to administer tax, benefits, and related programs. It may also be used for any purpose related to the administration or enforcement of the Act such as audit, compliance and the payment of debts owed to the Crown. It may be shared or verified with other federal, provincial/territorial government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties or other actions. Under the *Privacy Act*, individuals have the right to access their personal information and request correction if there are errors or omissions. Refer to Info Source at cra.gc.ca/gncy/tp/nfsrc/nfsrc-eng.html, Personal Information Bank CRA PPU.